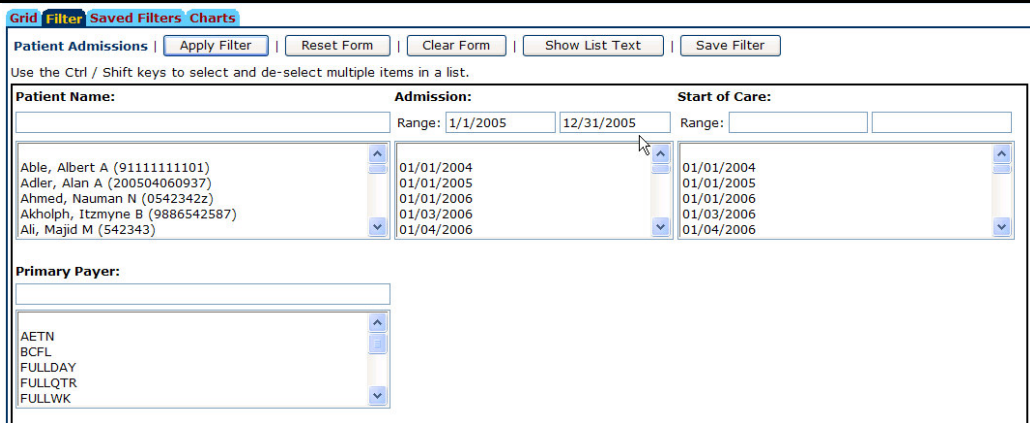
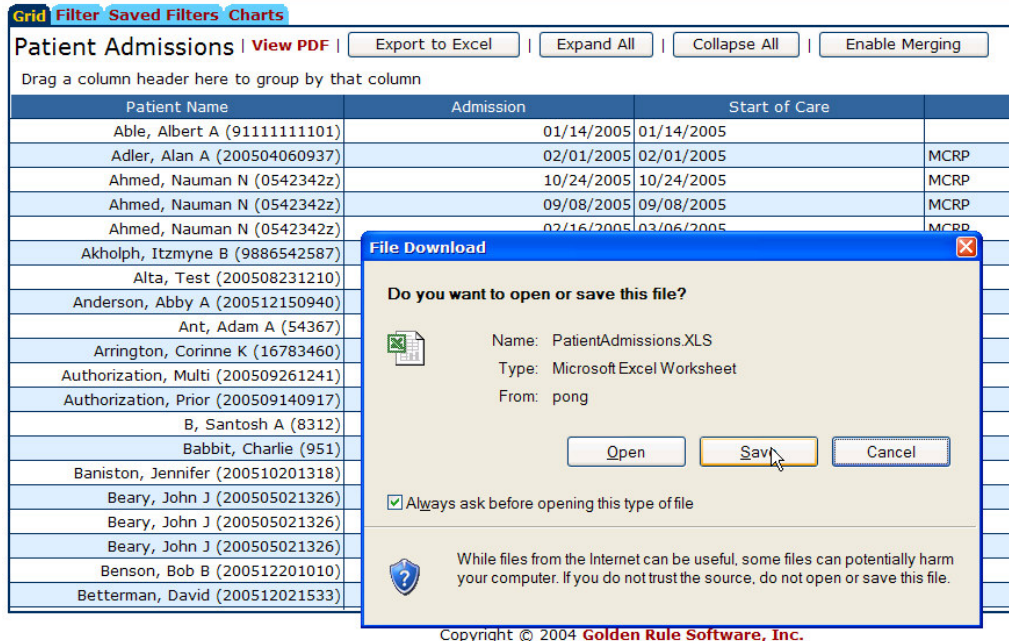
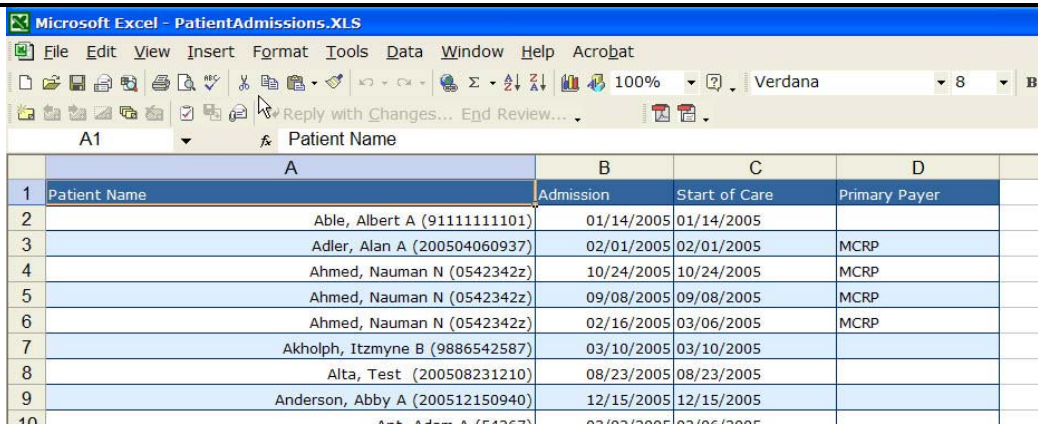
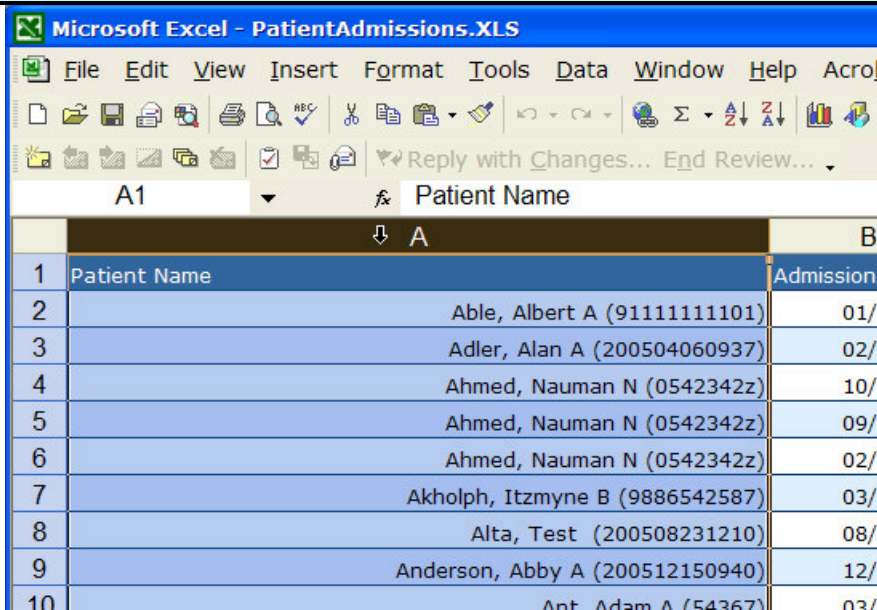
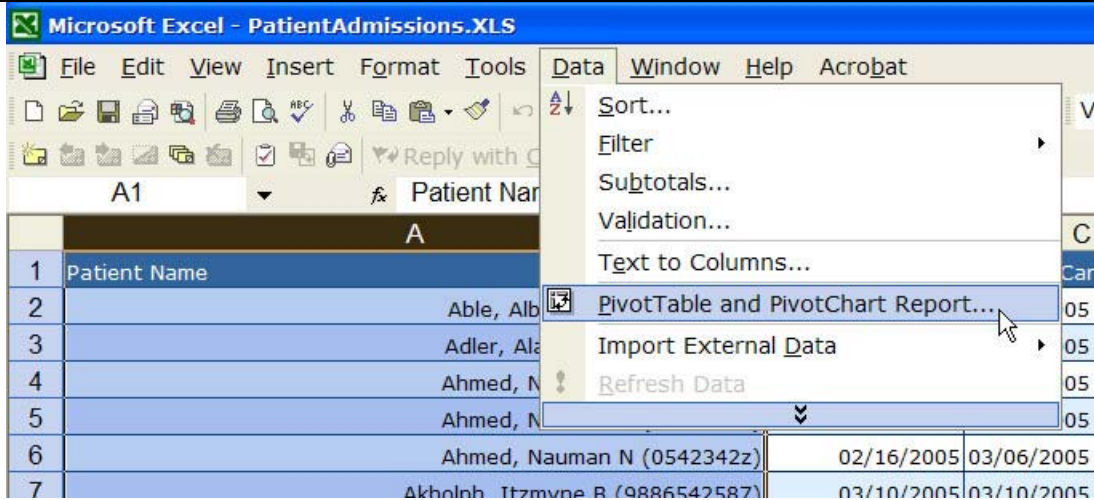


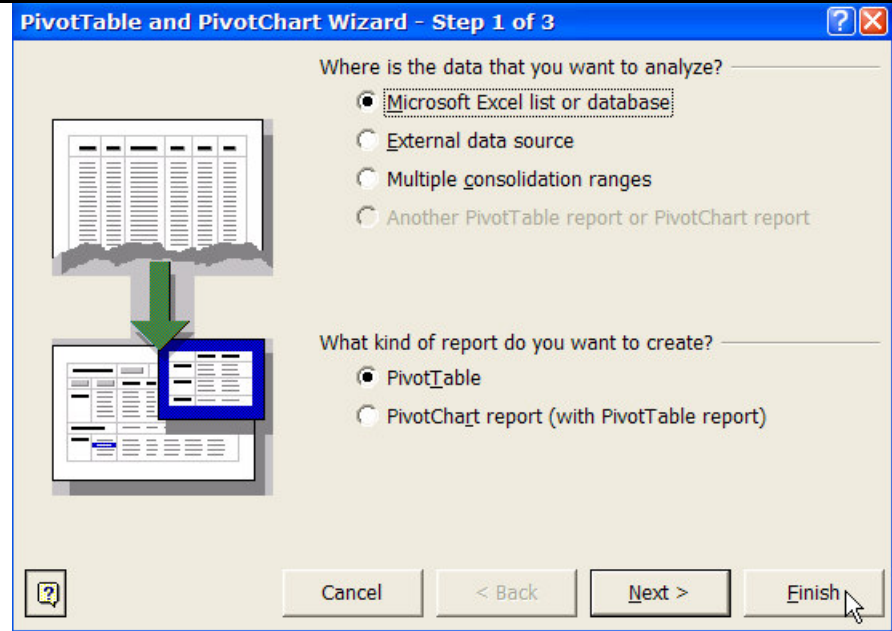
Instructions to obtain an unduplicated patient count based on admissions within a specific timeframe

Action / Instruction	Screen Shot
1. ANALYSIS& REPORTING / Clinical Grids / Patient Admissions – set admission date range in FILTER form – click [Apply Filter] button	
2. Click [Export to Excel] button and [Save] the file.	
3. Open the file in EXCEL	

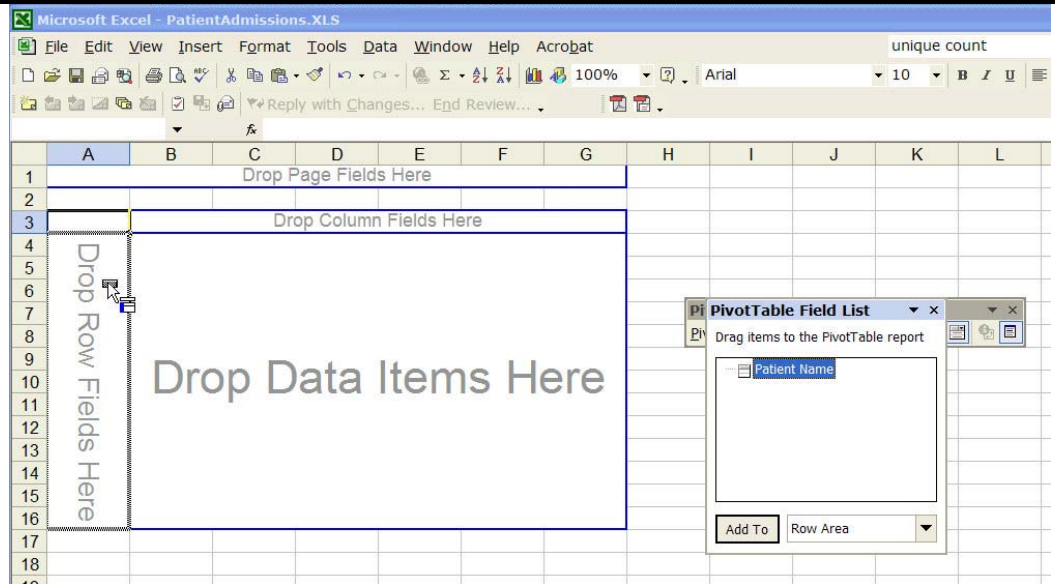
Action / Instruction	Screen Shot																																	
4. Select the column containing the list.	 <p>Microsoft Excel - PatientAdmissions.XLS</p> <p>File Edit View Insert Format Tools Data Window Help Acrobat</p> <p>Sort... Filter Subtotals... Validation... Text to Columns... PivotTable and PivotChart Report... Import External Data Refresh Data</p> <table><tr><th></th><th>A</th><th>B</th></tr><tr><th>1</th><th>Patient Name</th><th>Admission</th></tr><tr><td>2</td><td>Able, Albert A (91111111101)</td><td>01/</td></tr><tr><td>3</td><td>Adler, Alan A (200504060937)</td><td>02/</td></tr><tr><td>4</td><td>Ahmed, Nauman N (0542342z)</td><td>10/</td></tr><tr><td>5</td><td>Ahmed, Nauman N (0542342z)</td><td>09/</td></tr><tr><td>6</td><td>Ahmed, Nauman N (0542342z)</td><td>02/</td></tr><tr><td>7</td><td>Akholph, Itzmyne B (9886542587)</td><td>03/</td></tr><tr><td>8</td><td>Alta, Test (200508231210)</td><td>08/</td></tr><tr><td>9</td><td>Anderson, Abby A (200512150940)</td><td>12/</td></tr><tr><td>10</td><td>Ant, Adam A (54367)</td><td>03/</td></tr></table>		A	B	1	Patient Name	Admission	2	Able, Albert A (91111111101)	01/	3	Adler, Alan A (200504060937)	02/	4	Ahmed, Nauman N (0542342z)	10/	5	Ahmed, Nauman N (0542342z)	09/	6	Ahmed, Nauman N (0542342z)	02/	7	Akholph, Itzmyne B (9886542587)	03/	8	Alta, Test (200508231210)	08/	9	Anderson, Abby A (200512150940)	12/	10	Ant, Adam A (54367)	03/
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5. On the Data menu, click PivotTable and PivotChart Report.	 <p>Microsoft Excel - PatientAdmissions.XLS</p> <p>File Edit View Insert Format Tools Data Window Help Acrobat</p> <p>Sort... Filter Subtotals... Validation... Text to Columns... PivotTable and PivotChart Report... Import External Data Refresh Data</p> <table><tr><th></th><th>A</th><th>B</th><th>C</th></tr><tr><th>1</th><th>Patient Name</th><th>Admission</th><th>Car</th></tr><tr><td>2</td><td>Able, Alb</td><td>05</td><td></td></tr><tr><td>3</td><td>Adler, Ala</td><td>05</td><td></td></tr><tr><td>4</td><td>Ahmed, N</td><td>05</td><td></td></tr><tr><td>5</td><td>Ahmed, N</td><td>05</td><td></td></tr><tr><td>6</td><td>Ahmed, Nauman N (0542342z)</td><td>02/16/2005</td><td>03/06/2005</td></tr><tr><td>7</td><td>Akholph, Itzmyne B (9886542587)</td><td>03/10/2005</td><td>03/10/2005</td></tr></table>		A	B	C	1	Patient Name	Admission	Car	2	Able, Alb	05		3	Adler, Ala	05		4	Ahmed, N	05		5	Ahmed, N	05		6	Ahmed, Nauman N (0542342z)	02/16/2005	03/06/2005	7	Akholph, Itzmyne B (9886542587)	03/10/2005	03/10/2005	
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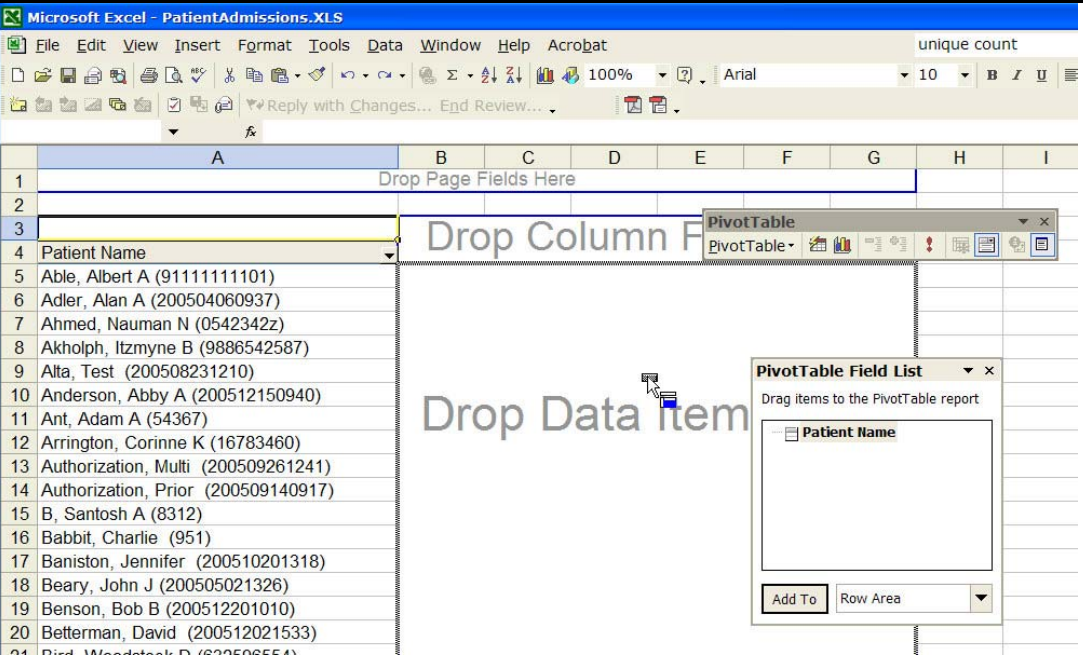
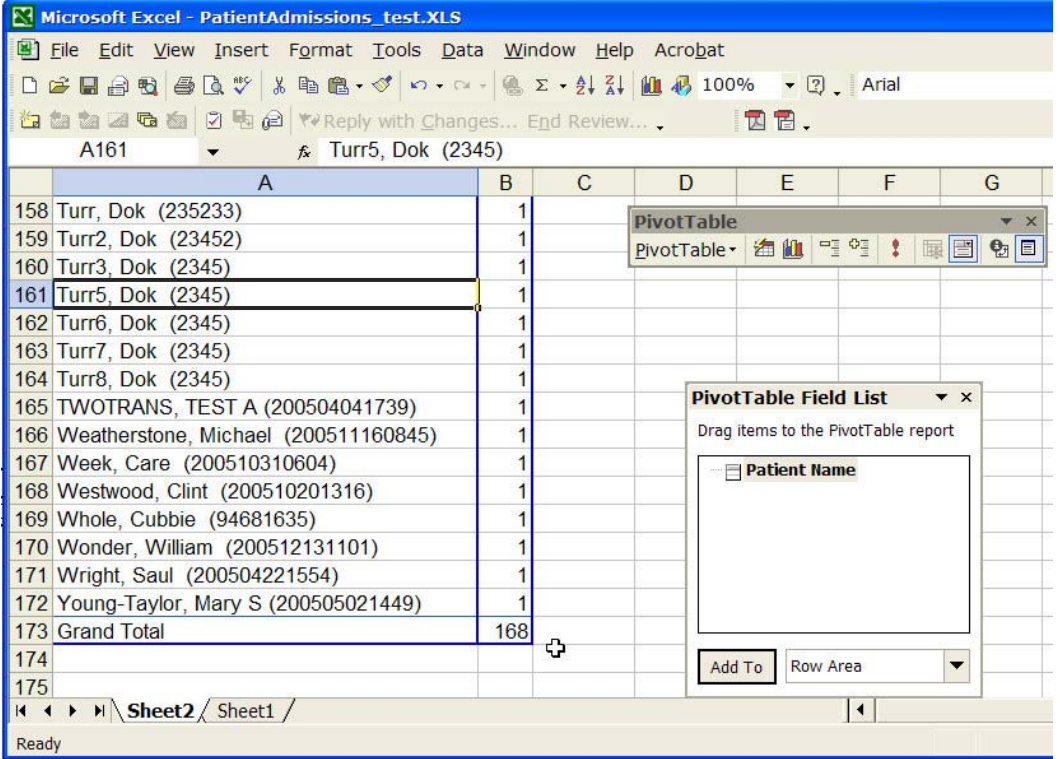
Action / Instruction

6. Click Finish.

Screen Shot

7. Drag the column label from PivotTable Field List to Drop Row Fields Here.



Action / Instruction	Screen Shot
8. Drag the same column label from PivotTable Field List to Drop Data Items Here.	 <p>Microsoft Excel - PatientAdmissions.XLS</p> <p>File Edit View Insert Format Tools Data Window Help Acrobat</p> <p>unique count</p> <p>Drop Page Fields Here</p> <p>Drop Column Fields Here</p> <p>Drop Data Items Here</p> <p>PivotTable</p> <p>PivotTable -</p> <p>PivotTable Field List</p> <p>Drag items to the PivotTable report</p> <p>Patient Name</p> <p>Add To Row Area</p>
9. Scroll to bottom of list to see the unduplicated patient count.	 <p>Microsoft Excel - PatientAdmissions_test.XLS</p> <p>File Edit View Insert Format Tools Data Window Help Acrobat</p> <p>100% Arial</p> <p>A161 Turr5, Dok (2345)</p> <p>PivotTable</p> <p>PivotTable -</p> <p>PivotTable Field List</p> <p>Drag items to the PivotTable report</p> <p>Patient Name</p> <p>Add To Row Area</p> <p>Sheet2 / Sheet1</p> <p>Ready</p>